

MEETING MINUTES OF THE CATEC CENTER BOARD

May 17, 2016

At 5:08 p.m., Mrs. Leah Puryear called to order the meeting of the CATEC Center Board.

BOARD MEMBERS PRESENT: Mr. Steve Koleszar, Mr. Ned Michie, Mrs. Pam Moynihan, and Mrs. Leah Puryear

BOARD MEMBERS ABSENT: Mr. Juandiego Wade and Mr. David Oberg

STAFF MEMBERS PRESENT: Ms. Catherine Lee, Strategic Planning and Workforce Development Officer; Mr. Craig Smith, Dean of Academic Affairs; Mrs. Deborah Gannon, Assistant Principal; Ms. Leslie Chisholm, Clerk; and Mr. Bruce Bosselman, Adult Education Coordinator

OTHERS PRESENT: Dr. Rosa Atkins, Charlottesville City Superintendent and Dr. Matt Haas, Albemarle County Deputy Superintendent

AGENDA ITEM 16-24 AGENDA

Mr. Koleszar offered a **motion** to approve the agenda. Mr. Michie **seconded** it. The motion **passed** with Mr. Oberg and Mr. Wade absent.

AGENDA ITEM 16-25 MINUTES

Mr. Koleszar offered a **motion** to approve the Center Board minutes for March 15, 2016. Mr. Michie **seconded** the motion. The motion **passed** with Mr. Oberg and Mr. Wade absent.

AGENDA ITEM: 16-26 APPROVAL OF FINANCIAL STATUS

Mr. Koleszar offered a **motion** to receive the financial statement. Mrs. Moynihan **seconded** the motion and it **passed** with Mr. Oberg and Mr. Wade absent. Mr. Michie appreciated the new print-out with the projections on it; there was discussion about the layout of the statement.

AGENDA ITEM: 16-27 STIPENDS

Mr. Smith reminded the Board that it approves the stipend categories and he called the Board's attention to the list of proposed classification of stipends in the Board book. Some have existed in the past and some are new; they are in alignment with Albemarle County policy. There was discussion about the range of amounts and the budget implications. The amounts designated for specific instructors will be approved in Closed Session. Mr. Koleszar offered a **motion** to approve the list of stipends. Mr. Michie **seconded** the motion. The motion **passed** with Mr. Oberg and Mr. Wade absent.

Mr. Smith presented the Virginia Department of Education Local Plan for CTE Perkins Funds as a last-minute item. This allows CATEC to receive Perkins funding which is funneled through the City and the County. Consequently, they receive it directly and CATEC invoices them for the amount that CATEC receives and that calculation is based on the number of students who are enrolled in

CTE classes in both the City and the County and what percentage of those students attend CATEC. The Plan outlines CATEC's interaction with students including the support that is provided for them and how those students are recruited. Mr. Michie offered a **motion** to approve it. Mr. Koleszar **seconded** the motion and it **passed** with Mr. Oberg and Mr. Wade absent.

AGENDA ITEM: 16-28 **ENROLLMENT**

Mr. Smith gave the Board updated enrollment numbers and reviewed the recruiting and outreach activities. He clarified that the numbers presented are course requests and not students who are enrolled; the master schedule will not happen until over the summer. There was discussion about some of the specific classes, past enrollment numbers, and internships that lead to apprenticeships.

AGENDA ITEM: 16-29 **OTHER BUSINESS BY BOARD AND SUPERINTENDENTS**

Mr. Koleszar followed up on last week's meeting with the CATEC Foundation Board. He suggested that they appoint one Center Board member to the Foundation Board. He will bring it back up during the Closed Session.

Mrs. Puryear congratulated Mr. George Cheape for his Golden Apple Award which included a \$1000 grant.

ADJOURNMENT

At 5:36 p.m. Mrs. Puryear adjourned the meeting of the CATEC Center Board.

Leah Puryear
Chairperson

Walter H. Chudosh
Clerk

10-18-16
Date

10-18-2016
Date