

## MEETING MINUTES OF THE CATEC CENTER BOARD

May 19, 2015

At 5:00 p.m., Mr. Steve Koleszar called to order the meeting of the CATEC Center Board.

**BOARD MEMBERS PRESENT:** Mrs. Leah Puryear, Mr. Ned Michie, Mrs. Willa Neale, Dr. Kate Acuff, Mrs. Pam Moynihan (arrived at 5:20), and Mr. Steve Koleszar.

**BOARD MEMBERS ABSENT:**

**STAFF MEMBERS PRESENT:** Mr. Bruce Bosselman, Interim Director; Mrs. Deborah Gannon, Assistant Principal; Ms. Catherine Lee, Strategic Planning and Workforce Development Officer; Ms. Leslie Chisholm, Clerk.

**OTHERS PRESENT:** Dr. Rosa Atkins, Charlottesville City Superintendent and Dr. Pam Moran, Albemarle County Superintendent.

### AGENDA ITEM 15-31    AGENDA

Mr. Koleszar suggested that the Closed Session agenda item be moved to the end of the meeting. Mrs. Puryear offered a **motion** to approve the agenda as amended and Mr. Michie **seconded** the motion. **It passed with Mrs. Moynihan absent.**

### AGENDA ITEM 15-32    MINUTES

Mrs. Puryear offered a **motion** to approve the Center Board minutes for April 21, 2015. Mr. Michie **seconded** the motion. **The motion passed with Mrs. Moynihan absent.**

### AGENDA ITEM: 15-34    APPROVAL OF FINANCIAL STATUS

Mr. Bosselman reported that, over all, revenue exceeds expenses by \$184,000. Adult Ed and Apprenticeship represents approximately \$144,000 of that and he explained why this was the case. All line items seem fine; the only category significantly over is "building repairs and maintenance." There have been issues this year that cost more than expected and CATEC had to buy equipment that was unexpected. Mr. Michie offered a **motion** to approve the financial statement. Dr. Acuff **seconded** the motion and **it passed with Mrs. Moynihan absent.**

### AGENDA ITEM: 15-35    LOCAL PLAN FOR CAREER AND TECHNICAL EDUCATION

Mr. Bosselman explained that the Local Plan is the Perkins Funding that the City and County receive. It is part of the funding that CATEC gets each year from them. Mr. Michie offered a **motion** to approve the plan and Dr. Acuff **seconded** it. **The motion passed with Mrs. Moynihan absent.**

There was discussion about the additional valuation of the property with regard to the highest and best use zoning. Mr. Koleszar spoke with Dean Tistadt who spoke to several relators and they would be willing to do research for \$500 or less, which is the first step. (They would, then, like to

be considered if the property would be marketed, but there is no guarantee.) The fee for the bid would be \$4000 – which is the second step and it is a response to the RFP. Mr. Michie felt this was information that the Center Board should have. Mr. Michie offered a **motion** to approve spending the money to find out the appraisal for the highest best use of the property. Mrs. Puryear **seconded** the motion and **it passed with Mrs. Moynihan absent**. Mr. Koleszar will contact Mr. Tistadt to start the process.

**AGENDA ITEM: 15-33**      **CLOSED SESSION** (per amended agenda)

Mrs. Neale offered a **motion** that the CATEC Center Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia, under Subsection (1) for the purpose of discussing personnel issues. Mr. Michie **seconded** the motion and **the motion passed with Mrs. Moynihan absent**.

**Certify Closed Meeting**

Mrs. Neale offered a **motion** that the Board certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. Mr. Michie **seconded** the motion and **roll was called**:

**AYES: Mr. Koleszar, Mrs. Moynihan (to the best of her knowledge), Dr. Acuff, Mr. Michie, Mrs. Puryear, and Mrs. Neale**

**NAYS:**

**ABSENT:**

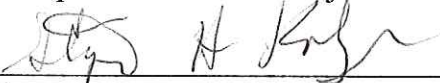
**The motion carried by a 6:0:0 vote.**

Mrs. Puryear offered a **motion** to accept the resignations of Employee #1 and Employee #2. Dr. Acuff **seconded** the motion and **it passed unanimously**.

Mrs. Puryear offered a **motion** to approve the rehire list as presented. Dr. Acuff **seconded** the motion and **it passed unanimously**.

**ADJOURNMENT**

At 5:30 p.m. Mr. Koleszar adjourned the meeting of the CATEC Center Board.

  
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Chairperson

  
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Clerk

10/20/15  
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Date

10.20.2015  
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Date